



Steering Committee Meeting #2

Location: 220 Pierre A. Landry, Université de Moncton, Moncton, NB
Date: Saturday Sept. 20th, 2003
Time: 10:00 – 4:00pm

Attending members:

Allister Marshall (Po'tlo'tek Fish and Wildlife)
Anita Vézina, Micmac Nation of Gespeg
Claudette Leblanc, ACZISC
David Boyce, SEA
Harry Collins, MREAC
Kyle McKenzie, C-CIARN
Larry Hildebrand, EC
Liette Vasseur, UdeM
Marianne Janowicz, DOELGNB
Sophie Bastien-Daigle, DFO

Attending observers :

John Legault, DFO

Support :

Mathieu David Vautour, Coordinator

Absent members :

Charles Purdy, Bay Enterprises
Cindy Crane, DFAEPEI
Edwin DeMont, St. FX
Éric Giguère, ZIP Baie-des-Chaleurs
Isabelle Hubert, ZIP Iles-de-la-Madeleine
Jean Goguen, Kent Planning Commission
Jocelyne Gauvin, GDDPC
Justin Huston, DAENS
Léopold Bourgeois
Lise Auffrey, Public at Large
Michael Butler, ACZISC
Natalie Brun, MFU

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1. **Call to order**

The call to order was made at 10:15am

2. **Roundtable introductions**

Every individual attending the meeting introduced himself or herself in order for everyone to put names to new faces.

3. **Approval of agenda**

Approval of agenda was moved by D. Boyce and seconded by L. Hilderbrand.

4. **Approval of last meeting minutes (February 1st 2003)**

• **May 5th 2003**

- Add Léopold Bourgeois as attending member
- Remove last three word from the first action item on page 2.

Approval moved by M. Janowicz and seconded by L. Hildebrand

5. **Review of action items from last meeting**

All action items were reviewed and most were noted as accomplished or ongoing.

6. **Working Groups (Status update)**

- Science and Research: M. Janowicz mentioned that the group had met the previous day and that the sustainability research was moving along pretty well. A conference/workshop is possible in January or February.
- Habitat: H. Collins noted that the GUSLERS conference would be held on the 9th and 10th of October. He also informed the committee members that a study on the striped bass was in the works and planned to start in June 2004.

- Communication & Education: D. Boyce stated that the group hadn't met yet but it had recruited Carole Godin as a new member. Two messengers have been done by Daniel Gaudet so far and the communication strategy is almost done. Daniel Gaudet will finish his contract in November.
- AGM: É. Giguère has already started thinking about the Annual General Meeting and it looks like it will be held in the Carleton area.
- Harmonisation of Government Policies: L. Hildebrand said that the committee is waiting for the promotion version of the work plan to more effectively solicit extra funding. This committee has longer term objectives.

7. **Sustainable Communities Initiative**

It was suggested that before diving into helping the communities that Pascal Levesque (GIS Mentor) should gather knowledge about what the old communities have done and what the new communities are planning. What they are using etc... Afterwards he can mentor properly.

***Action Item: The coordinator will encourage the employees to submit weekly reports to help with the supervision.**

***Action Item: The coordinator will send an email to J. Legault including the draft SCI contract.**

It was noted that the employees must report to the coordinator, but their support comes from their respectful committee.

There was a general feeling that a metadata registry could be an interesting project. C. Leblanc suggested that we get in touch with Geoconnections and get our information out there through a sub-portal of Geoconnections.

***Action Item: The coordinator must make sure P. Levesque gets in touch with Big Cove.**

There was a discussion on online mapping and related possibilities but no resolutions were taken.

8. **Next Meeting**

***Action Item: The coordinator will send an email to all steering committee members to find out if they are available to have a Steering Committee Meeting during the EMAN conference in Halifax between the 24th and 29th of November. This email must include an inquiry into the appropriateness of meetings on Saturdays.**

9. **Budget and financial report**

***Action Item: The coordinator will find out how to adjust Simply Accounting to fit the needs of the Coalition.**

*** Action Item: The coordinator will update the budget spreadsheet.**

*** Action Item: L. Hildebrand will get in touch with Colleen McNeil to find out the status of the two contracts that are going through their department.**

*** Action Item: L. Vasseur will get in touch with J.-C. Henein to find out the status of the SCI contract.**

10. **Fundraising**

S. Bastien-Daigle presented her proposal to for an HRDC contract for 20 weeks through their Job Creation Project.

***Action Item: The coordinator will apply for HRDC funding locally followed by the possibility of applying in another province, maybe in Quebec, in order to get help at the AGM in April.**

It was also discussed that the Coalition should start applying to larger funding sources by initiating larger projects involving multiple community groups. The Coalition would be the administrator of the project.

11. Work plan 2004-2005

L. Vasseur went through a brief presentation of the draft work plan and it basically focuses on promoting the linkages between the stakeholders in the Southern Gulf of St. Lawrence.

***Action Item: L. Vasseur and S. Bastien-Daigle will send an email to the Steering Committee members to solicit their opinion on obtaining charitable status.**

***Action Item: The Education and Communication WG will resolve various items that need attention i.e. charter, coordinator recruiting, membership fee, etc.....**

*** Action Item: The coordinator will solicit new members in areas where we're lacking representation. This should be done until a clearer direction from the Education and Communication WG is received.**

Next year's work plan will also include an air quality monitoring initiative. A promotional format for this work plan will be developed. Funding from National Parks and from other provincial agencies will most likely be solicited.

*** Action Item: Working groups chairs will submit their expected plans for 2004-2005 to the Coordinator before Oct. 14th 2003. The submission must include answers to the following: Who, what, when, with how much.**

12. Workshop Possibilities

The following conferences are lined up for the fall:

GUSLERS 9 & 10 Oct. in Moncton

DFO Integrated Management 20-21 Oct. in Tracadie

SGRN & Parks Canada 24-25 Oct. (Cancelled)

EMAN 24th to 29th November in Halifax

***Action Item: The Science and Research as well as the Technical Advisory Committee will submit to the coordinator their possible presentations for Coastal Zone Canada. The coordinator can then send three applications to CZC.**

***Action Item: M. Janowicz will contact the gulf of maine council to find out about their conference in January.**

*** Action Item: D. Boyce will get in touch with Ray MacIsaac and Delly Keen to find out about the Integrated Management presentation in November and the role expected from the Coalition.**

*** Action Item: J. Legault will check whether the Coalition can have a 15 minutes presentation during the IM meeting in Tracadie.**

*** Action Item: The coordinator will assist the water classification meeting whenever it is held.**

13. Member presentation

Presentation by Kyle McKenzie on C-CIARN and presentation by Caspian Kilkelly on his sustainability indicator research.

14. Adjournment

The meeting was adjourned at 15:35