



Coalition pour la viabilité du sud du Golfe du Saint-Laurent
Southern Gulf of St. Lawrence Coalition on Sustainability

Steering Committee Meeting #2 (2008-09)

Location: Miramichi I room, Gulf Fisheries Centre, Moncton, NB

Date: Friday, September 26, 2008

Time: 10:00am

The Attending Members:

David Boyce, CASP

John Legault, DFO

Allister Marshall, Chapel Island First Nation

Omer Chouinard, UdeM

Jean Goguen, Kent Planning Commission

Nadine Gauvin, Coalition Executive Director

Willi Nolan, IICforPH

Harry Collins, MREAC

Denis Desrosiers, Sentinel Systems Ltd.

Alice Power, Friends of the Pugwash Estuary

Marie-Hélène Thériault, DFO

Kathryn Parlee, Environment Canada

Monique Brideau, Coalition staff

Rémi Donelle, Coalition des b.v. de Kent

Guests:

Jane Tims, NBDE

Melanie Corkum, Environment Canada

Regrets:

Justin Huston, NS Government

David vanVelzen, NS Consultant

P.Nagarajan, UPEI

Lisa Arsenaault, Comité ZIP Baie des Chaleurs

Randy Angus, Mi'kmaq Confederacy of PEI

Irene Novaczek, Institute of Island Studies

David Garbary, St.F.X.

Marie-Hélène Rondeau, PESCA Environment

Chantal Gagnon, 2C1Forest

Marc-André Plourde, Les Ami(e)s de la Kouchib.

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1. Call to order

The meeting was called to order by Coalition Chairperson, David Boyce at 10:05am. Allister Marshall delivered the opening prayer. Meeting participants introduced themselves.

2. Approval of agenda

Approval of the agenda was moved by John Legault and seconded by Harry Collins.

3. Approval of previous minutes (June 6th, 2008)

The minutes of the last meeting were reviewed. Under item no.10, 5th sentence; it was recommended to change 'volunteered to represent NS and NB' to 'volunteered from NS and NB'. Approval of the minutes, with the above change was moved by Marie-Hélène Thériault and seconded by Kathryn Parlee.

4. Matters arising from minutes

Nadine covered the six action items from the June 6th, 2008 minutes and reported that Action item 01 is ongoing and Action item 02 has been deferred until next meeting.

Action item 01: Jane Tims to provide Nadine with a contact for the Quebec-NB Inter-provincial Government Cooperation.

5. Financial Report

On behalf of Treasurer Chantal Gagnon, Nadine presented the Coalition financial report. The current projected revenue for the year is \$299,073.15 and the current projected expenses are \$278,466.89 with a positive balance of \$20,606.26. Discussion ensued on the report format. Improvements were suggested to better understand exact monies spent and expected. Willi Nolan moved that the report be accepted as presented; Allister Marshall seconded the motion.





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Action item 02: Nadine to include in future financial reports exact revenues received this far and monies remaining to be received as per signed contribution agreements. Also to remove any unconfirmed monies (wish list) in financial reports.

6. Working Group updates

Social Economy Summit – Nadine reported the WG's efforts with planning the Dec.5th Summit was moving forward nicely. The organizing group in Bonaventure is CREGÎM – which is a huge benefit to the Coalition.

Coastal Erosion – Kathryn reported that the WG has been fairly inactive since spring. She is seeking a new co-chair to replace Martine Giangioppi. She intends to rejuvenate the WG in the next two months.

Communications & Education – Nadine reported on Marc-André's behalf that the WG has met since June and worked on preparing a Call for Interest to hire a consultant to develop a communications strategy and tools. The Call for Interest requires final tweaking before submitting it for adoption to the Steering Committee.

Constitution Committee – Nadine reported that the cttee met recently and is working to prepare a draft constitutional amendments document to submit for review at the February 2009 Steering Committee meeting. She also reported that Chantal has agreed to chair this committee.

Fund/Development – Nadine reported on Ray's behalf that the WG met recently and is actively working to develop a fundraising event and corporate sponsorship plan. It was suggested to contact the NB non-profit secretariat to learn on their work to date with addressing admin fees with projects.

Action item 03: Nadine to contact the NB non-profit secretariat to investigate on their recommendations for incorporating admin fees percentages with project proposals.

Science, Research & Habitat – Marie-Hélène T. reported that the WG met over the summer months and is working to prioritize and implement the CAMP workshop recommendations made by participants. She also reported on the outcomes of the CAMP season.

Technical Advisory – John reported that the Google Earth Atlas will be up & running on the Coalition website shortly. It was recommended to include instructions on how to use the atlas. Nadine added that a second proposal to GeoConnections is being prepared to secure funds to train member organizations with using the atlas. It was suggested to have a demonstration of the atlas during the next Steering Committee meeting

Action item 04: John to demo the atlas at the December SC meeting.

Traditional Ecological Knowledge – Allister reported that the WG met recently and are working to implement the Environment Canada sponsored project '*Sharing climate change related traditional medicine knowledge in First Nation communities in the Southern Gulf of St-Lawrence region*'.

7. Coordinator's Report

Nadine provided the Coordinator's report which detailed the activities of the Coalition administration over the past few months. She also added that the Coalition has responded to Atlantic Canada Sustainability Initiative (ACSI)'s call for Expressions of Interest for a host organization. Denis suggested investigating Learnsphere.com for ideas in the Status of Women funded project. Alice added the 'Exploring Collaboration for our Coastal and Water Futures' workshop will be held in Halifax on Oct.15-16.

Action item 05: Nadine to distribute the ACSI web-link to Steering Committee members.

8. Northumberland Strait Ecosystem Working Group Update

Jane Tims provided an update on the Northumberland Strait Ecosystem initiative under the RCOM (Regional Committee on Ocean Management) mandate. The actual Working Group remains inactive.

9. Policies

Remuneration Policy – Nadine presented the draft new remuneration policy, initially approved by the Management Committee, which indicates increased travel expense amounts for Steering committee members. It was suggested to include 'Steering Committee' before the word 'meetings' in the first sentence. Also, discussion ensued on allowing for dependant care costs so as to allow more members to attend meetings. Childcare and dependent costs should also always be incorporated in project proposals whenever possible.





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The policy was moved as amended by Denis Desrosiers and seconded by Alice Power. It was unanimously accepted.

Action item 06: To provide an estimate of annual costs for 'dependent' care expenses for consideration at the next SC meeting.

Action item 07: Management Committee to adapt new SC remuneration policy for one to cover employees.

Petty Cash Policy – Nadine presented the Petty Cash Purchase Policy for adoption. It was recommended to adjust the final sentence to read 'The Executive Director is the responsible officer to manage the funds'. The policy was moved as amended by Jean Goguen and seconded by Harry Collins. It was unanimously accepted.

10. Other Business

a. **Canadian Environmental Network** – Allister requested if the Coalition would consider becoming a member of the CEN. The discussion of membership to other organizations ensued. Jane suggested the Gulf of Maine Council had a membership policy that may be useful to review for the Coalition.

Action item 08: Nadine to procure the Gulf of Maine Council's membership policy.

b. **TFK project** – John explained that DFO has approved financing a Traditional Fisheries Knowledge mapping exercise to update their 10 year old map. With its new three-year agreement with DFO, the Coalition is eligible to carry out this project.

c. **Fundraising idea** – Willi demonstrated her cloth bag as a fundraising idea.

d. **ACAP meeting** – Kathryn and Melanie informed the group of the upcoming Atlantic Ecosystem Initiative Fall gathering scheduled for Dec.4-7. It is important for someone to represent the Coalition there. This date is a conflict with the coalition's Social Economy summit on December 5th.

Action item 09: Nadine and David to determine possibilities for either or both to attend the AEI Fall Gathering immediately following the Summit in Bonaventure.

11. Guest speaker - Afternoon Presentation

Omer Chouinard, Professor and Leader of sub-node 4 of the Social Economy and Sustainability Research Network, provided an informative presentation describing the social economy value to Atlantic Canadians.

12. 2008-2013 Strategic Plan update

In order to provide an efficient reporting format on the progress made with the new strategic plan it was decided to review the strategic plan's four priorities at future steering committee meetings and to include a 'who' section that describes which working group, individual or committee is undertaking each priority.

Action item 10: A new strategic plan reporting format to be included in future SC meetings.

13. Adjournment

Allister Marshall delivered the closing prayer for the meeting which adjourned at 2:15pm.

